Academic Program Specification Form For The Academic

Universitiy: Middle Technical University
College : Technical Institute-kut
Department : Health community
Date Of Form Completion : **2016/11/10**

Dean's Name

Date : / /

Signature

Dean's Assistant For Scientific Affairs

Date : / /
Signature

Head of Department
Date : / /
Signature

Quality Assurance And University Performance Manager
Date : / /
Signature

TEMPLATE FOR PROGRAMME SPECIFICATION

HIGHER EDUCATION PERFORMANCE REVIEW: PROGRAMME REVIEW

PROGRAMME SPECIFICATION

This Programme Specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. It is supported by a specification for each course that contributes to the programme.

1. Teaching Institution	*Technical Institute-kut*
2. University Department/Centre	Health community
3. Programme Title	Computer application
4. Title of Final Award	Technical Diploma
5. Modes of Attendance offered	Morning and evening study
6. Accreditation	World Health Organization
7. Other external influences	Central appointment
8. Date of production/revision of this specification	2016/11/10

9. Aims of the Program

1-Graduation of technical cadres working in the field of health and safety and health inspection and supervision of professional
-2implementation of health care programs.
.3Health Survey teams and health awareness campaigns
4-4-doctor's help in nursing and diagnostic and therapeutic procedures -5operation of medical devices used and take care of it
6-surveys of the transition teams disease and how to control it

10. Learning Outcomes, Teaching, Learning and Assessment Methods

A. Knowledge and Understanding
A 1 - To be eligible for the graduate to work on computers
A 2- be eligible to graduate in computer maintenance cat
A 3- be eligible graduates in obtaining statistical results for a particular disease through computers

B. Subject-specific skills
B 1 - learning programs operation of
B 2 - Know the types of software used in the statistical analysis
B 3 - Know the commands and techniques for computer

Teaching and Learning Methods

.1- Lectures
.2- discussion and dialogue
.3- The use of teaching aids
.4- practical application
5 - Summer -Training

Assessment methods

- Theoretical and practical and oral tests

C. Thinking Skills
C1-implement assessment programs
C 2-use of teaching aids
C 3-use medical devices.

Teaching and Learning Methods

1-direct diction.
2-means illustrations

Assessment methods

1- Daily test (written or oral)
2-monthly tests
3-Student reports
4- final exams

D. General and Transferable Skills (other skills relevant to employability and personal development)
D1- Mental abilities of the student development
D2-skills capacity development

Teaching and Learning Methods

1- Diversifying the ways and give the student an opportunity to choose
2. Urge the student to conduct research and reports

Assessment Methods

.-1Follow-up reports
2. The final tests

11. Programme Structure			
Level/Year	Course or Module Title	Credit rating	12. Awards and Credits
first	Computer application		Technical Diploma

13. Personal Development Planning
-1Knowledge of appropriate programs to enter data for patients   2-hold Charts for the spread of a particular disease
14. Admission criteria .
Preparatory School branch of scientific study The average of at least 85%
15. Key sources of information about the program
- The book and the systematic vocabulary of medical specialties curriculum of the Department of Community Health

			Programme Learning Outcomes																
Curriculum Skills Map																			
please tick in the relevant boxes where individual Programme Learning Outcomes are being assessed																			
Year / Level	Course Title	Core (C) Title or Option (O)	Knowledge and understanding				Subject-specific skills				Thinking Skills				General and Transferable Skills (or) Other skills relevant to employability and personal development			
			A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4	D1	D2	D3	D4
First	Computer application	**Assistance**		=						=		=				=		

TEMPLATE FOR COURSE SPECIFICATION

COURSE SPECIFICATION

This Course Specification provides a concise summary of the main features of the course and the learning outcomes that a typical student might reasonably be expected to achieve and   demonstrate if he/she takes full advantage of the learning opportunities that are provided. It should be cross-referenced with the programme specification.

1. Teaching Institution	University of Central technical educational institution / Technical Institute - kut
2. University Department/Centre	Community Health department
3. Course title/code	Computer applications
4. Programme(s) to which it contributes	World Health Organization
5. Modes of Attendance offered	Morning and evening study
6. Semester/Year	2016-2017
7. Number of hours tuition (total)	90h
8. Date of production/revision of this specification	10/11/2016
9. Aims of the Course	
1 - working on computers 2. work in the health survey and chart	

10· Learning Outcomes, Teaching ,Learning and Assessment Methode

A- Knowledge and Understanding
a1- Identify the types of appropriate programs to solve a problem
a2- chart planning for the ID of the spread of disease, or pandemic

B. Subject-specific skills
B 1 - select the appropriate program for the type of work according to the
type of problem
B-2 - the study of the spread of disease or epidemic in the region and
compared with those through computers

Teaching and Learning Methods

Theoretical lectures and practical
-Presentations
-Scientific visits
-summer training

Assessment methods

* Direct oral questions
* Exams fast daily
* final exams

C. Thinking Skills
C1-reducing food poisoning
C 2-selection of appropriate food for all ages
C3- avoid food crops and contamination of drinking wateC4.

Teaching and Learning Methods

Theoretical lectures and practical
-Presentations
-Scientific visits
-   summer training

Assessment methods

*Direct oral questions
* Exams fast dail

D. General and Transferable Skills (other skills relevant to employability and
personal development)
D`1- The introduction of electronic data

				11. Course Structure	
Week	Hours		Unit/Module or Topic Title	Teaching Method	Assessment Method
1	2Practical+ 1theoretical	The student understands the lesson	* Identifying the computers: generations - components: Physical Hardware and software Software - (system software and application software).	Practical+theoretical	Monthly daily test
2	2Practical+ 1theoretical	The student understands the lesson	* MS-DOS operating system: the concept of the operating system - Signal System - disks - and levels of evidence and files - internal operating system commands Internal Commands - and external External Commands (most used) commands.	Practical+theoretical	Monthly daily test
3-12	2Practical+ 1theoretical	The student understands the lesson	* Internal operating system commands: Internal commands: Dir -Del -Time - Date - Cls - RD - CD - MD - Echo - Ren - Copy - Vol - Ver – Path	Practical+theoretical	Monthly daily test
13-27	2Practical+ 1theoretical	The student understands the lesson	* Windows operating system: the concept of a Windows system - its advantages - the basic requirements - the system - the main screen components for desktop Desk top - the concept of the icon Icon - method of dealing with the activities of the mouse - important components Task Bar taskbar - benefit from Start to access the programs - the concept of tasks Tee - out of the system and turn off the calculator Shut Down.	Practical+theoretical	Monthly daily test
	2Practical+ 1theoretical	The student understands the lesson	* The concept of the window of a program and to identify the major components - dealing with desktop icons such	Practical+theoretical	Monthly daily test

			as (My Computer - My Documents - Recycle Bin)		
	2Practical+ 1theoretical	The student understands the lesson	* Identify the My Computer components in terms of disks - folders and file - how to deal with - the creation of floppy disks - copy the folders and files - to take advantage of cutting and pasting and learn disks properties, folders and files - to deal with the trash and how to delete files and retrieval through what is provided by the trash in this side.	Practical+theoretical	Monthly daily test
	2Practical+ 1theoretical	The student understands the lesson	* Benefit from the control panel programs such as the Control Panel and Mouse Icon Display icon and how to change the desktop and control the screen saver background and change the appearance of windows and colors User - Icon Add - Remove program to add and delete programs.	Practical+theoretical	Monthly daily test
	2Practical+ 1theoretical	The student understands the lesson	* Run the option to benefit from the implementation of the programs directly and also switch to signal the operating system MS-DOS and dealing with his orders.	Practical+theoretical	Monthly daily test
	2Practical+ 1theoretical	The student understands the lesson	* The use of entertainment programs such as Window media player to play movies.	Practical+theoretical	Monthly daily test
	2Practical+ 1theoretical	The student understands the lesson	* Take advantage of additional programs Accessories such as a calculator Calculator.	Practical+theoretical	Monthly daily test
	2Practical+ 1theoretical	The student understands the lesson	* Dealing with Paint drawing program to create, save and retrieve drawings through the command offers.	Practical+theoretical	Monthly daily test
	2Practical+ 1theoretical	The student understands	* Dealing with the notes window Note Pad and	Practical+theoretical	Monthly daily test

		the lesson	WordPad in writing scripts and archiving, retrieval and printing and changing the print and coordinating pattern.		
	2Practical+ 1theoretical	The student understands the lesson	* Find out how to get help Help and different methods.	Practical+theoretical	Monthly daily test
28-30	2Practical+ 1theoretical	The student understands the lesson	The concept of Computer Virus Computer Viruses: How to injury - types and processed and handled by Anti Anti Viruses and programs available within the Windows operating system environment.	Practical+theoretical	Monthly daily test

12. Infrastructure	
Required reading: · CORE TEXTS · COURSE MATERIALS · OTHER	the book systematically
Special requirements (include for example workshops, periodicals, IT software, websites)	Web sites related to Article
Community-based facilities (include for example, guest Lectures , internship , field studies)	Scientific publication

13. Admissions	
Pre-requisites	
Minimum number of students	50
Maximum number of students	150